

GEORGIA BOARD OF EXAMINERS OF OCCUPATIONAL THERAPY
ANNUAL PUBLIC MEETING

FRIDAY, NOVEMBER 17, 2006
1:00-3:00 P.M.

The Annual Public Meeting of the Georgia Board of Examiners of Occupational Therapy was held on Friday, November 17, 2006 at the Atlanta Archives Building, located at 5800 Jonesboro Road, Morrow, Georgia.

Members Present:

Kendyl R. Brock, OTR/L, CHT, President
Kathleen H. Conyers, OTR/L, Vice President
Donna J. Domyslawski, OTR/L
Mary Louise Austin, Consumer
Karen L. Cadaret, COTA/L

Administrative Staff Present:

Brig Zimmerman, Executive Director
Serena Gadson, Application Specialist
Amanda Allen, Board Secretary
Wylencia Monroe, Assistant Attorney General

Public Meeting Attendees:

Ms. Christine Bosonetto-Doane, Advanced Rehabilitation Services
Ms. Debi Hinerfeld, The Atlanta Speech School
Ms. Sharon Hennigan, Physiotherapy Associates
Ms. Yvette Forbes Banks, PRN throughout the Atlanta area
Ms. April Johnson, Georgia Rehabilitation Center
Ms. Keisha Russell, Occupational Therapist for the Atlanta School System
Ms. Yolanda Fence, Integra Rehab

Ms. Kendyl Brock greeted each attendee and detailed her background as the President of the Georgia Board of Occupational Therapy and the responsibility she has to the Board, to all Occupational Therapist, and to the public. She also outlined all the achievements that the Board has completed during the 2006 year. She requested each attendee to review the website when he or she has a moment so that he or she can personally see all the progress that has been made by the Board. Ms. Brock also informed each attendee that the OT rules are in the review process and continuously updated and she would like any feedback from anyone in reference to the changes.

Ms. Kathleen Conyers greeted each attendee and discussed her role as the Vice President of the Occupational Therapy Board. She outlined her history as an Occupational Therapist and discussed that her appointment time on the Occupational Therapy Board has expired and that she was awaiting the new appointee to take her place. She has decided that she would like to venture down several new avenues in the upcoming 2007 year.

Ms. Mary Louise Austin greeted each attendee, discussed her role as the Consumer on the Board, and stated that she has been on the Board for 25 years. She explained the complaint process and that each complaint that is addressed to the Board is reviewed from all angles, and if necessary, the complaints are referred to our Enforcement Department. She also stated that the Board sends the complainant written confirmation that the complaint was received and is in the review process. She encouraged each attendee to address the Board if they have any complaints or if they witness or have knowledge of anything that is being handled incorrectly. Ms. Austin also informed each attendee that each correspondence that is sent in to the Board is reviewed and responded too. Standard response time is normally 10 to 15 business days.

Ms. Donna Domyslawski, greeted each attendee and detailed her background as an Occupational Therapist. She spoke about her expectations of the Board. Ms. Domyslawski added to Ms. Austin's comments in reference to complaints reminding each public attendee that each complaint takes time to investigate and each one must be reviewed carefully before any decisions are made by the Board.

Ms. Karen Cadaret, greeted each attendee and detailed her background as an Occupational Therapy Assistant. She also informed everyone that her tenure as a Board Member has expired.

Mr. Brig Zimmerman introduced himself and explained his role as the Executive Director of the Allied Health Division. Mr. Zimmerman informed each attendee that the main role of the administrative staff was to support the Board in any way possible.

Ms. Serena Gadson introduced herself and explained her role as the Application Specialist II.

Ms. Amanda Allen introduced herself and explained her role as the Board Secretary.

Ms. Wylencia Monroe introduced herself as the Assistant Attorney General assigned to the Occupational Therapy Board for the provision of assisting the Board with all legal advice and representation.

After each Board Member introduced herself, Ms. Brock requested that each

person in attendance introduce themselves to the Board.

The Board discussed the following issues:

01. Complaints: Are both sides of the complaint reviewed before any disciplinary action is taken? Who can file a complaint? How does the Board respond to the complainant?
02. How is one appointed to the Board?
03. What is the term length an appointed member must serve?
04. Can you request to be appointed for additional terms?
05. Does the Board still report anyone to NBCOT who has disciplinary actions brought against them?
06. If you would like to request changes be made to the Georgia Occupational Therapy Law, to whom are they addressed?
07. What is the proper procedure when sending in a correspondence?
08. Does Occupational Therapist have direct access to Medicare Policies?
09. Does the Occupational Therapy Board ever review any other states guidelines and policies?
10. How many on-line classes can an OT take? How many hours will the Board accept?

The Board also discussed the following concerns:

1. The proper procedures in reporting fraud to your employer.
2. The proper procedures in reporting unlicensed practice.
3. Customer Service provided by the Call Center
4. Proper procedure when requesting a name or address change

With no other questions or concerns addressed to the Board. The Occupational Therapy Public meeting held at the Archives Building adjourned at 02:45 p.m.

Minutes recorded by:

Amanda Allen, Board Secretary

Minutes reviewed and edited by:

Brig Zimmerman, Executive Director

Kendyl Brock, President

Brig Zimmerman, Executive Director

These minutes were signed and approved on _____.